



License Agent News



California Department of Fish and Game

November 2004

LICENSE AND REVENUE BRANCH

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SPORT FISHING PROGRAM ANALYST

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LICENSE AGENT ORDER DESK

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COMPLIANCE UNIT

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VISIT OUR WEBSITE AT:

www.dfg.ca.gov/licensing/index.html

CalTIP

Call (888) DFG-CALTIP or (888) 334-2258
to report a poaching or polluting incident.

2005 INITIAL ORDER OF SPORT FISHING ITEMS

Enclosed is your initial shipment of 2005 sport fishing items. Your initial consignment of 2005 items is based on your reported sales for the 2004 license year. **Check your shipment carefully!** If you find a discrepancy, fax or mail a copy of the shipping report, to the Department's License Agent Order Desk, listing the discrepancies (i.e., missing books, books not listed on the shipping report, defective books) within five (5) business days of receipt of the order. 2005 sport fishing regulation booklets will be shipped to license agents in January.

Important: Claims of missing licenses will only be allowed if they are noted upon receipt and reported to the License Agent Order Desk within five (5) business days.

IMPORTANT: License orders **will not** be processed on December 24, December 25 and December 31, 2004. Please check your license inventory and plan accordingly.

JUST A REMINDER.....

- ✓ Check your license inventory often and allow 10 business days for delivery of license orders.
- ✓ Next day air service and Saturday delivery for license orders is not available.
- ✓ All walk-in business for License Agents including picking up orders and dropping off sales reports has been discontinued.

WHAT'S NEW FOR 2005

Beginning January 1, 2005, several changes to the sport fishing program will take effect.

- One and Two-Day Sport Fishing Licenses will be exempt from the Bay-Delta Sport Fishing Enhancement Stamp.
- Free Sport Fishing Licenses for anglers with permanent disabilities will be valid for five calendar years. Free licenses are only issued at Department offices. License agents may issue annual stamps or report cards to anglers with these licenses. Annual stamps and report cards must be purchased each year. Five-year licenses have a space to write the abalone permit report card and salmon punch card numbers for each year that the license is valid. Affix annual stamps to the back of these licenses in the normal manner.
- Lifetime Sport Fishing Licenses have a new look and are printed on white waterproof paper. Lifetime licensees who purchased lifetime privileges have the stamps and report cards numbers preprinted on their licenses. The new lifetime license format incorporates numeric codes to prevent counterfeiting. License agents may issue annual stamps and report cards can be issued to lifetime licensees.



DEADLINE TO RETURN SALMON PUNCH CARDS

The back of the 2005 Sport Salmon Punch Card incorrectly states that anglers must return Sport Salmon Punch Cards to the Department by January 31, 2005. 2005 Sport Salmon Punch Cards must be returned before January 31, **2006**. When issuing a 2005 Sport Salmon Punch Card, please inform your customers of the correct date.

ANGLER SURVEY

Thank you in advance for your efforts to assist the Department in surveying our customers.

In 2004, the Department began developing an angler database to conduct surveys of sport anglers in California. The Department is continuing to collect the names and telephone numbers of anglers who purchase 2005 sport fishing licenses.

License Agents were asked to capture the name and telephone number of one angler per license book. License book covers are designed to include a space to collect this information which is returned to the Department after the book is sold. Licensee information is provided to Department biologists to conduct the surveys.

While this may increase the amount of time spent issuing a sport fishing license, the long term benefits to anglers may be significant. Information gathered from surveys will allow the Department to more accurately estimate angler effort and harvest rates. Providing accurate estimates of angler effort and harvest rates will allow the Department to more effectively manage fisheries and in some cases may even provide data supporting increased seasons or bag limits.

Angler participation is voluntary. Please note that all personal information provided by the angler is considered confidential and will only be used to contact anglers to conduct fishing surveys. During 2005, we will continue to focus on contacting anglers who fish in ocean or saltwater. In the future, the Department may also survey freshwater anglers.

If you would like more information about the angler surveys, please contact Mr. Steve Crooke, of the Department's Marine Region, at (562) 342-7195 or e-mail SCrooke@dfg.ca.gov.

PUBLIC INFORMATION NUMBERS

Anglers and hunters should use the telephone numbers listed in the regulation booklets for information they may need. Your nearest Department office is your best resource to answer questions about specific areas.

STEELHEAD REPORT CARD RETURN MANDATORY

Anglers are required to return their 2004 Steelhead Report Cards by January 31, 2005 to the address printed on the front of the card. Enclosed is a flyer reminding anglers to return their Steelhead Report Cards. Please post this flyer where anglers can read it.

HELP PREVENT THE SPREAD OF NEW ZEALAND MUDSNAILS

The enclosed New Zealand Mudsnail Watch Cards are part of the Department's efforts to let Californians know what they can do to help stop the spread of harmful invasive species. The New Zealand Mudsnail is one of many plant and animal species that have been introduced to California waters that may impact important resources and restrict recreational opportunities, including fishing. Please help us get the message out to license buyers by distributing these cards.

We are currently conducting studies on the best ways to clean gear that may be contaminated with New Zealand Mudsnailes. But, until those are finalized, here are some guidelines for "Helping to Prevent the Spread".

Before entering or leaving a water access, **boaters and anglers** should always:

- Inspect and remove visible aquatic plants, animals, and mud from boat, motor, trailer, waders, and other equipment. Drain water from boat, motor, live wells, and bait containers. Dispose of unwanted live bait in the trash.
- Spray/rinse boat, waders and other equipment with high pressure, and/or hot water (above 104F or 40C), **OR** Dry for at least five days.

Before entering or leaving a water access, **waterfowl hunters** should always:

- Remove aquatic plants, animals, and mud from boat, motor, trailer, waders, decoys, and anchors (elliptical and bulb-shaped anchors can help reduce snagging aquatic plants).
- Cut cattails or other plants above the waterline when they are used for camouflage or blinds.

FREE AND REDUCED-FEE SPORT FISHING LICENSE APPLICATIONS

Free and Reduced-Fee Sport Fishing License Applications are available upon request from the License Agent Order Desk. These licenses are issued by Department offices only. To qualify for a free or reduced-fee sport fishing license, applicants must meet specific criteria. Please note that free or reduced-fee sport fishing licenses **are not** available for persons based solely on age.

DUPLICATE SPORT FISHING LICENSES

When issuing a Duplicate Sport Fishing License you must write the original license number from the Application for Duplicate License in the space provided on the duplicate license. Completely fill out the Duplicate Sport Fishing License. The Application for Duplicate License must be collected and stapled to the duplicate license book. The instructions for issuing duplicate licenses can be found on the inside back cover of the Duplicate Sport Fishing License book.

LICENSE AGENT INFORMATION ONLINE

To improve service to our Agents we have created a License Agent page on our website. You can now obtain sales reports, order forms and fee posters online at www.dfg.ca.gov/licensing/agents/agents.html. You can also keep up to date with changes affecting license sales and reporting procedures by viewing current newsletters and revisions to the License Agent Manual.

COMPLIANCE WITH SALES AND REPORTING REQUIREMENTS

As a reminder, please ensure that all staff responsible for license sales and reporting read the License Agent Manual and license book covers prior to issuing licenses and reporting sales. Noncompliance with license sales and reporting requirements could result in termination of your license agent account.

Additional copies of the License Agent Manual are available online at <http://www.dfg.ca.gov/licensing/agents/agents.html> or you may contact the License Agent Order Desk.

Questions about license requirements, issuance procedures, or monthly sales reports should be directed to the Compliance Unit.

HOLIDAY GIFT ENVELOPES

Holiday gift envelopes are no longer available.

IT'S THE LAW

License Issuance Requirements

When issuing hunting and fishing licenses, you must enter the date issued and the licensee's name, residence address, date of birth and physical description, except:

When someone buys a license for another person, you must write in the other person's name and residence address before issuing the license

The licensee may not use the license until he/she has signed it and filled in the missing information (physical description and date of birth). (Section 705 and 707, Title 14, California Code of Regulations)

DFG LICENSE SALES COUNTER HOURS

The License and Revenue Branch sales counter is open from 8:00AM to 5:00PM Monday through Friday to issue recreational licenses. A list of Department office locations and hours is posted on our web site at: www.dfg.ca.gov/licensing/officelocation.html.

HOLIDAY SCHEDULE

Department offices will be closed for the following State holidays so please plan accordingly:

November 25 & 26, 2004	July 4, 2005
December 25, 2004	September 5, 2005
January 1, 2005	October 10, 2005
January 17, 2005	November 11, 2005
February 21, 2005	November 24 & 25, 2005
March 31, 2005	December 25, 2005
May 30, 2005	

HARVEST INFORMATION PROGRAM ENVELOPES

Harvest Information Program (HIP) envelopes are only to be used to return completed HIP surveys to the U. S. Fish and Wildlife Service in Maryland. **Do not mail sales reports or any other documents in these envelopes.** Do not send HIP surveys to the Department. Please destroy or recycle any HIP envelopes that are addressed to Sacramento.

PLEASE SHARE THIS INFORMATION WITH YOUR LICENSE SALES EMPLOYEES TO BETTER SERVE YOUR CUSTOMERS.



2005

Sport Fishing Licenses

VALID JANUARY 1, 2005 THROUGH DECEMBER 31, 2005
LICENSES NOT REQUIRED FOR PERSONS UNDER 16 YEARS OF AGE

ANNUAL LICENSES

Resident	\$33.35
Nonresident	89.50
Duplicate (<i>Annual licenses only</i>)	6.85

SHORT TERM LICENSES

One-Day (<i>Resident or Nonresident</i>)	\$10.75
Two-Day (<i>Resident or Nonresident</i>)	16.80
Ten-Day Nonresident	33.35

STAMPS

Second-Rod Stamp	\$10.25
<i>(Inland lakes, reservoirs and Colorado River District)</i>	
Bay-Delta Sport Fishing Enhancement Stamp	5.25
<i>(See Section 1.18, Title 14 for boundaries)</i>	
Ocean Enhancement Stamp	3.70
<i>(Ocean waters south of Point Arguello)</i>	
Colorado River Stamp	3.00

CARDS

Abalone Permit Report Card	\$16.00
Steelhead Report Card	5.25
Sport Salmon Punch Card	1.60
<i>(Pacific ocean north of Horse Mountain and all waters of the Klamath River System)</i>	



AUTHORIZED LICENSE AGENT

Your License Purchase Supports Conservation and Management of California's Fisheries.

To Report Hunting, Fishing, or Pollution Violations Call 1-888-DFG-CALTIP (1-888-334-2258)